**CURRICULUM VITAE (CV)**

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| **Position Title and No.** | Occupational Standard Development Expert: XXX sector |
| **Name of Expert:** | {Insert full name} |
| **Date of Birth:** | {day/month/year} |
| **Country of Citizenship/Residence** |  |

**Education:** {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

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| --- | --- | --- |
| **Date** | **Institution** | **Degree(s) or diploma(s) obtained** |
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**Employment record relevant to the assignment:** {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

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| **Period** | **Employing organization and your title/position. Contact information for references** | **Country**  | **Summary of activities performed relevant to the Assignment** |
| [e.g., May 2005-present] | [e.g., Ministry of ……, advisor/consultant to…For references: Tel…………/e-mail……; Mr. Hbbbbb, deputy minister] |  |  |
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Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work):

**Adequacy for the Assignment:**

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| --- | --- |
| Detailed Tasks Assigned on Consultant’s Team of Experts:  | Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks |
| Support the TL with the review of existing TVET system documents  |  |
| Support the TL with the review and revision of OS and AT development manuals |  |
| Undertake labour market study to identify demanded skills and appearing occupations in the EASTRIP priority sectors |  |
| Identify industry partners/ establish TEPs for each occupation (Technical Expertise Panels) |  |
| Support the development of training materials and implement 2-3 days training on OS and AT development process |  |
| Draft OS and Assessment Plan documents for validation by the client  |  |
| Prepare final OS documents and AT Packages |  |

**Expert’s contact information:** (e-mail…………………., phone……………)

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

 {day/month/year}

Name of Expert Signature Date

 {day/month/year}

Name of authorized Signature Date

Representative of the Consultant

(thesame who signs the Proposal)